



Agenda for Oakwood East Homeowners Association Board
Charles Johnson Building—8726 SE 15th ST
2/8/2017, 6:30PM

Call to Order—Ed Rua

- Meeting called to order at 6:40pm
- Directors in attendance were Ed Rua, Heiporo Bradley, Steven Hartsell, Cara Gonzales, and Willard Boone—Treasurer for Oakwood East also present.
- Matt Jorgensen, Mike Adair, and James Potter not attending but Ed Rua will be casting Matt's Proxy vote

Director Positions were nominated and voted on

- President: Ed Rua
- Vice President: Heiporo Bradley
- Secretary: Steven Hartsell
- Treasurer: Willard Boone

Discussion and Explanation of Consolidation of Committees. A brief discussion on combining Common Area Landscape/Maintenance Committee and the Common Area Improvement Committee. It was decided that due to the large budgets of each, best to have to have two separate Committees.

Architecture Committee

The Architectural Committee of the Association shall be the Oakwood East Homeowners Association Board of Directors. Committee is responsible for approving new homes, mail boxes, fences, storage sheds etc. The chairperson is the Vice President. New Chairperson is Heiporo Bradley

Welcome Committee

Responsible for welcoming new home owners, answering questions and providing a welcome package. Was undecided as to who would be the new Chairperson

Neighborhood Compliance Committee (East/West)

Responsible for assuring compliance with the CC&Rs throughout the neighborhood. Generally if a homeowner is not in compliance the committee will attempt to make contact, if homeowner still fails to comply will follow-up with a letter, if homeowner will not comply after a letter is issued the noncompliance issue is referred to an attorney for resolution. Overall Chairperson is Mike Adair, co-chaired (East side: James Potter, West side: Cara Gonzales)

Real Estate Committee

Responsible for providing real estate information for the neighborhood. Generally, update the Board every few months and at the annual meeting for all residents. Act as a spokesperson on behalf of the neighborhood for issues related to real estate. Chairperson is Shane Willard

Neighborhood Events Committee

Responsible for overseeing all activities (to include set-up and clean-up) in the neighborhood related to the annual picnic, projects for kids, projects for adults and food trucks. These activities are intended to bring our community closer together by creating events which encourage residents to participate throughout the year. Based on the number and type of events planned the committee chair may create sub committees at their discretion to accomplish specific portions such as kid's activities etc. Overall Chairperson is Ed Rua, Sub-Chair



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for Food Truck Friday is Mike Adair, Sub Chair for Adult Events is Gracie Sullivan, Sub Chair for Kid Events is Cara Gonzales

Common Area Landscape/Maintenance Committee

Responsible for approving and contracting all landscaping/maintenance activities in the common areas which includes all entrances, islands and ponds to keep these areas in good condition throughout the year. This committee also includes lighting in the common areas and throughout the neighborhood(not to include private property). This committee is provided a budget approved by the Board of Directors each year. Chairperson is Matt Jorgensen

Common Area Improvement Committee

Responsible for the development, approval and overseeing of the common area improvement projects which includes the playground area. This committee actively seeks input from the community and provides recommendations to the Board of Directors for approval. Chairperson is Steven Hartsell

Social Media Committee

Responsible for overseeing the website and Facebook page. Make sure information is updated in a timely manner, act as a liaison between homeowners and the Board of Directors, answer questions and provide a positive outlook on the neighborhood and Homeowners Association. Chairpersons are (Brett & Patricia Howard)

Nominating Committee

Responsible for nominating Directors each year for the annual meeting. The chairperson must be a Director however the committee can be any member. Chairperson is Heiporo Bradley

Neighborhood report—Midwest City Firefighters & Police (Sgt Lee, MWC PD)

- Police did speak with owner of dog that was charging people on chain.
- Solicitors Religious, Vets (require permit but no charge), Schools don't, Church does not unless they are asking for money, permits are issued by community development. Survey's do not require permit. City researches/vest prior to issue permit.
- 2 alarm call, 2 animal calls, barking dogs, 1 child custody, 2 disturbances, 1 domestic, 1 info report, 1 misc call, 2 runaway call, 8 SPIMS, 1 minor trauma, 1 traffic stop. A total of 22 calls

Minutes from January—Heiporo Bradley

- Minutes for January are posted online at oakwoodeast.com for your review

Treasurer's Report—Willard Boone

- Willard Boone provided the monthly report which included the Statement of Assets and Liabilities, Statement of Revenue and Expense, Accounts Receivable and the General Ledger. Information presented was accepted by all Directors as being accurate.
- 19 March HOA insurance will be renewed
- Taxes are ready to submit
- Discussed to shorten time frame requirement to submit HOA before late fees kick in. No motion to change this rule.



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President Comments—Ed Rua

- HOA Legal/Rule Workshop is \$40 per person, for 2 days, sending Willard & Sharron Boone.

Social Media Committee—Brett Howard

- Kid run away from home was publicized. Kids found.
- Get Steve from unofficial FB involved more to remove post that are inappropriate

New Business

- Portable Potty topic from annual meeting was discussed and voted on. Was not approved.
- Easter Egg Hunt, 24 March, 2~4PM

Meeting adjourned at 7:42 pm