



Meeting Minutes for Oakwood East Homeowners Association Board Park Building

Special meeting called to order March 26, 2024, 6:45 p.m. by HOA President Brandon Pitts

Directors in attendance: Brandon Pitts, Clifford Dean, Glynn Walker, Carolyn Wooten, Steven Hartsell, and Callie Nelson

The directors reviewed and discussed two quotes provided by contractors who are bidding for the brick work on the metal building located in the common area of Oakwood East, per the City's requirements. Glynn Walker made a motion to see who was in favor of Option #1. Clifford Dean seconded it. The motion passed with a majority vote of approval.

Next steps: Glynn Walker will contact the potential vendor to schedule an on-site meeting for a party of directors to confirm the scope of work on bid and lock in pricing and materials. He will also contact The City of Midwest City to see if additional requirements are needed to be considered for final approval. Another Director's meeting will be called to lock in the brick color. A suggestion was made to look at color options on Trinity Brick's website. They are a local supplier who carries a larger inventory.

Once construction begins, pictures will be taken at different stages of the project as evidence the work was completed to the bid specs and city's expectations. It was also decided that the HOA will continue to keep the wi-fi at the building needed to operate the security cameras.

The second topic of discussion was the office of Secretary. Mike Adair held the position as Secretary for 2024. According to the by-laws, Callie Nelson, Treasurer, will temporarily assume the responsibility until the board elects another director to the board.

Mike Adair's family has requested to host a Celebration of Life at the park for family, friends and co-workers. It is attentively scheduled for Saturday, April 6th at 2:00 p.m. A special banner will be added to the flags at each entrance for the day in remembrance of Mike. A lantern launch on the pond(s) will follow later that evening.

The third item discussed was the Easter Egg Hunt. Directors and volunteers will meet at 1:00 p.m. on Saturday, April 30th, to mark the areas for the four age groups (0-3, 4-6, 7-9 & 10-12) and hide eggs. The hunt will have offset start times beginning at 3:00 p.m. Two Easter baskets for each of the four age groups will be awarded to the lucky finders of the special eggs.

Last item discussed is to find out if the National Bureau of Collections (NBC) reports clients to any of the three major credit bureaus. If not, find out what options are available in an attempt to collect delinquent

HOA dues. This item will be headed by Callie Nelson and reported back to the board on or before the April HOA meeting scheduled for April 11, 2024 at 6:30 p.m.

There being no further new business to discuss, the meeting was adjourned at 8:00 p.m.